

# Kiddie Castle Children's Center

## APPLICATION FOR EMPLOYMENT

Today's Date \_\_\_\_\_

### Personal Information:

Name: \_\_\_\_\_

Other Name(s) Used: \_\_\_\_\_

Social Security #: \_\_\_\_\_ TX Driver's License #: \_\_\_\_\_

(We will need a copy of your driver's license or ID and SS card for the Criminal Background check)

Address: \_\_\_\_\_

How long at this address? \_\_\_\_\_

### Contact Information:

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

### Employment Desired:

Position applying for: \_\_\_\_\_ Date available: \_\_\_\_\_

Expected Salary: \_\_\_\_\_ Full Time or Part Time: \_\_\_\_\_

Why would you like to work at Kiddie Castle? \_\_\_\_\_

\_\_\_\_\_

Have you ever been under investigation by Child Protective Services or any other such agency for your appropriateness around children? No \_\_\_ Yes \_\_\_ If yes, please explain \_\_\_\_\_

\_\_\_\_\_

Have you ever been convicted of a felony? No \_\_\_ Yes \_\_\_ If yes, please explain \_\_\_\_\_

\_\_\_\_\_

Have you ever been convicted of any crime (misdemeanor or felony) or received a judgment related to child abuse, child neglect and/or unlawful sexual offences? No \_\_\_ Yes \_\_\_ If yes, please explain \_\_\_\_\_

\_\_\_\_\_

**Education:**

High School Attended - Name/Address	Dates Attended	Graduate? GED?
College / University – Name/Address	Dates Attended	Graduate? Major(s)
Other Vocational	Dates Attended	Certificates

Are you willing to continue your education by enrolling in courses or other training programs that may be recommended?

\_\_\_\_\_

Please list any courses, training certificates, volunteer work, hobbies or interests that makes you a qualified candidate to work at Kiddie Castle: \_\_\_\_\_

\_\_\_\_\_

Do you have a current First Aid & CPR card? No \_\_\_ Yes \_\_\_ Expiration Date: \_\_\_\_\_

**Former Employers:**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ Name of Supervisor \_\_\_\_\_

Dates of Employment: \_\_\_\_\_ Phone #: \_\_\_\_\_

Position(s) held: \_\_\_\_\_ Salary on Leaving: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ Name of Supervisor \_\_\_\_\_

Dates of Employment: \_\_\_\_\_ Phone #: \_\_\_\_\_

Position(s) held: \_\_\_\_\_ Salary on Leaving: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ Name of Supervisor \_\_\_\_\_

Dates of Employment: \_\_\_\_\_ Phone #: \_\_\_\_\_

Position(s) held: \_\_\_\_\_ Salary on Leaving: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

**References:**

Please list three (3) persons, not related to you, whom you have known for at least one (1) year who could attest to your interaction with children.

Name	Address	Phone

**PLEASE READ CAREFULLY**

I am aware that a background check will be performed before I can be hired. I authorize investigation of all statements contained in this application. I hereby certify that to the best of my knowledge, the information and statements made in this application are true and correct. I understand that any misrepresentation or omission of facts in my application may be justification for refusal to hire or termination.

In the event I am employed at Kiddie Castle Children’s Center, I agree to comply with the rules and regulations governing my employment. I understand that I will be required to take training courses as well as read and abide by Texas Minimum Standards, Kiddie Castle Children’s Center Staff Handbook and Parent Handbook. I understand the first three (3) months of my employment are probationary and if my services have not proved satisfactory, my employment may be discontinued on a week’s notice without prejudice.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print Applicant Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**OFFICE USE ONLY**

References contacted:

1)Name: Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Eligible for rehire? \_\_\_\_\_ Dates worked: \_\_\_\_\_

Reliability? \_\_\_\_\_ Work habits? \_\_\_\_\_

Strengths? \_\_\_\_\_

Developmental Needs? \_\_\_\_\_

Any concerns with this applicant working with young children? \_\_\_\_\_

2)Name: Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Eligible for rehire? \_\_\_\_\_ Dates worked: \_\_\_\_\_

Reliability? \_\_\_\_\_ Work habits? \_\_\_\_\_

Strengths? \_\_\_\_\_

Developmental Needs? \_\_\_\_\_

Any concerns with this applicant working with young children? \_\_\_\_\_

3)Name: Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Eligible for rehire? \_\_\_\_\_ Dates worked: \_\_\_\_\_

Reliability? \_\_\_\_\_ Work habits? \_\_\_\_\_

Strengths? \_\_\_\_\_

Developmental Needs? \_\_\_\_\_

Any concerns with this applicant working with young children? \_\_\_\_\_